

Registrar

Sub: Direct admission to M.Com.-2nd year – July 2020 cycle for PGDIBO qualified students of December 2019 TEE– reg.

Dear Student,

We are pleased to inform you that the university has decided to **offer admission provisionally** in M.Com. 2nd year commencing July 2020 to those PGDIBO students who have successfully completed the Programme in December 2019 TEE. The Course Registration Form is enclosed.

You are required to fill up the form and send it to the **Regional Centre** along with the Programme fee of Rs.7500/- (Rupees seven thousand five hundred only) by way of a Demand Draft drawn in favour of IGNOU payable at the city where your Regional Centre is located latest by **10 Aug., 2020**. Course Registration form received after the due date or without the requisite programme fee will be summarily rejected.

The list of courses on offer in 2nd year is given below (all compulsory):

<u>Title of the course</u>	<u>Course Code</u>	<u>Credits</u>
1. Organization Theory and Behaviour	MCO-01	6 credits
2. Research Methodology and Statistical Analysis	MCO-03	6 credits
3. Business Environment	MCO-04	6 credits
4. Accounting for Managerial Decisions	MCO-05	6 credits
5. Marketing Management	MCO-06	6 credits
6. Financial Management	MCO-07	6 credits

You will be allotted with a **new Enrolment Number** for M.Com programme. Kindly fill-up the enclosed STUDENT CARD, affix passport size photograph and submit to the Regional Director for attestation. Minimum duration for successful completion of M.Com. Degree would be one year and maximum duration shall be **THREE YEARS** from the date of admission to M.Com-2nd year.

You will also have to apply for transfer of credits earned in PGDIBO courses to be integrated with M.Com Enrol. #, for which Credit Transfer Form will be sent to you in due course.

Yours sincerely,


13/3/20
(Registrar)

Encl: as above

Checklist of items to be attached with the Registration Form:

1. Self attested copy of mark sheet of PGDIBO successfully completed.
2. Demand Draft of Rs.7500/- (plus late fee, if any) drawn in favour of 'IGNOU' payable at the city where your Regional Centre is located.
3. Student Card, duly filled-in, with passport size photograph affixed (Enrol. No. will be allotted by the Regional Centre).

विद्यार्थी पंजीकरण प्रभाग
Student Registration Division
Email : registrarsrd@ignou.ac.in
Phone : +91-11-29571316, 29532741

इन्दिरा गाँधी राष्ट्रीय मुक्त विश्वविद्यालय
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INDIRA GANDHI NATIONAL OPEN UNIVERSITY
REGISTRATION FORM FOR DIRECT ADMISSION TO M.Com. 2nd YEAR – July 2020

Read the instructions carefully given in the Student Handbook & Prospectus before filling the Registration Form. Send this filled in Registration Form along with requisite fee of Rs.7500/- to the **REGIONAL DIRECTOR** latest by **31.05.2020**. Forms received by any other office of IGNOU than the Regional Centre concerned will be summarily rejected

Affix your latest passport size photograph (4 cm x 5 cm) duly attested by you.

1. Programme of study: M.Com. –2nd year
 2. Enrol. No.

(to be allotted by the RC)

3. Details of Fee including registration fee of M.Com. 2nd year, Late Fee with late fee, if any

PROGRAMME	DD NO.	DD DATE	DD AMOUNT	BANK NAME
M.Com. –2 nd year				

4. Regional Centre Code (see list of RC) 5. Study Centre Code (see list of SC) 6. State Code (see list of State)

7. Programme Code **P G D I B O** 8. Medium Code A1 B2 English Hindi

9. Enrolment No. of PGDIBO Programme

10. Name

11. Father's/Husband's Name/
 Mother's Name (Strike out whichever is not applicable)

12.a) Address for correspondence (do not give Box No. address.)
 b) Telephone No./Mobile No. (c) Fax No. (if any)
 d) E-mail Id

13. Date of Birth **D D M M Y Y Y Y**

14. Qualification Details

Highest Qualification Code	Main Subjects (Use BLOCK LETTERS)	% age	Year	Name of University
006	IBO-01 to IBO-06			IGNOU

15. Nationality 16. Country of Residence

17. Religion : Tick (✓) the appropriate Box only
 Hindu Muslim Christian Sikh Jain Buddhist Parsi Jews Others (Pl. specify)

18. Sex Code 19. Category Code 20. Territory Code 21. Marital Status Code
 22. Social Status Code 23. Employment Status Code

Declaration by the applicant

I hereby declare that I have read thoroughly the Student Handbook & Prospectus- 2020-21 and understood the conditions of eligibility for the Programme for which I seek admission I fulfill the minimum eligibility criteria and I have provided necessary information in this regard. In the event of any information being found incorrect or misleading, my candidature shall be liable for cancellation by the University at any time and I shall not be entitled to get refund of any fee paid by me to the University.

Date: _____

- Encl:
 1. Attested copy of mark sheet of PGDIBO
 2. DD of Rs
 3. Student Card, duly filled in with photograph affixed

Signature of Candidate _____