

To,
Taxi Provider
Lucknow

Sub.: Empanelment of firms for supply of Taxi.

Dear Sir,

The Indira Gandhi National Open University (IGNOU), Regional Centre Lucknow invites sealed quotation for empanelment of firm(s) for the supply of Taxi on hire/per Kilometer basis for various locations in UP.

The firm should be registered with UP Trade Tax and UP Transport Department having atleast 10 taxi in good condition with following conditions :-

1. The rates should be as per norms of UP State Road Transport Corporation.
2. No private vehicles should be deployed for taxi duty.
3. The driver should be wearing uniform.
4. The driver should not smoke and should be obedient.
5. The driver should not use any intoxication (drug or alcohol) on duty.
6. IGNOU shall pay only per kilometer rate and night charges approved by the committee.
7. The payment shall be released on month to month basis, no advance payment will be made and the taxi provided must have sufficient fuel to perform the journey.

The quotation should reach in the office of the undersigned on or before 2.30 PM upto 27.11.2014. The quotation received will be opened on 27.11.2008 at 11:30 AM in presence of the local purchase committee members.

The Regional Director reserves the right to accept or reject any quotation.

Yours faithfully,

Regional Director,
IGNOU Regional Centre,
B-1/33, Sector – H, Aliganj,
Lucknow – 226 024