



INDIRA GANDHI NATIONAL OPEN UNIVERSITY
Regional Centre: Lucknow
5-C, INS-1, Vrindavan Yojana, Telibagh, Lucknow – 226 029

Dear Learner,

In view of the unprecedented situation of nation-wide lockdown due to COVID-19 outbreak, all IGNOU learners are hereby informed that they can submit scanned copies of handwritten assignment to the Regional Centre, Lucknow through e-mail.

A separate e-mail id has been created for submission of scanned copies assignments:

assignmentrclucknow@gmail.com

Guidelines for submission of assignments for TEE June 2020 session:

1. You can download assignment questions paper of all programmes to use the following link:
<https://webservices.ignou.ac.in/assignments/>
2. Use A4 size ruled (lined)/plain paper (as you wish) to prepare assignments.
3. Prepare a Cover Page of each Assignment which contains the Name of the Learner, Enrollment Number, Study Centre Code, Programme Code and Course Code, Course Title, Address of student and mobile number.
4. Please arrange the your assignment write up in the following pattern:



5. After scan the hand written assignments in pdf format please re-name pdf file in the following pattern: **Enrolmentno_Programmecode_course code.pdf**
(**Example:** 112223333_BA_ESO11.pdf here 112223333 is Enrolment no, BA is Programmecode, ESO11 is course code).
6. Legible scanned copies of Handwritten Assignments along with Question paper in pdf format to be submitted ONLY on assignmentrclucknow@gmail.com

You all are requested to follow Govt. guidelines and instructions to prevent spread of COVID-19.

Stay home, Stay safe.

Regional Director