

Online Counselling Schedule
Programme : Bachelor of Arts in Facility and Services Management (BAFSM) Semester 1 (07:00 – 08:00 P.M.) Session: January - 2023
Link for Online Academic Counselling : <https://meet.google.com/ukb-hfwd-gye>

S.No.	Day	Date	Details of Programme	Name of Academic Counsellor
1	Day 1	25.05.2023	BFO 001 Basics of Management	Dr. Sapan Asthana
2	Day 2	26.05.2023	BFO 001 Basics of Management	Dr. Sapan Asthana
3	Day 3	27.05.2023	BFO 001 Basics of Management	Dr. Sapan Asthana
4	Day 4	29.05.2023	BFO 001 Basics of Management	Dr. Sapan Asthana
5	Day 5	30.05.2023	BFO 002 Building Services and Maintenance -I	Dr. Sapan Asthana
6	Day 6	31.05.2023	BFO 002 Building Services and Maintenance -I	Dr. Sapan Asthana
7	Day 7	01.06.2023	BFO 002 Building Services and Maintenance -I	Dr. Sapan Asthana
8	Day 8	02.06.2023	BFO 002 Building Services and Maintenance -I	Dr. Sapan Asthana
9	Day 9	03.06.2023	BFO 003 Basics of Facility Management	Dr. Sapan Asthana
10	Day 10	04.06.2023	BFO 003 Basics of Facility Management	Dr. Sapan Asthana
11	Day 11	05.06.2023	BFO 003 Basics of Facility Management	Dr. Sapan Asthana

12	Day 12	06.06.2023	BFO 003 Basics of Facility Management	Dr. Sapan Asthana
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Note: *Instructions for attending the counselling sessions.*

1. *Join the Online Counselling Sessions through the above given link 10 minutes before the commencement of the session.*
2. *Please keep IGNOU I-Card with you during the session.*
3. *Join the meeting with your enrolment no. and mention your name and enrolment no. in the chat box.*
4. *Keep your audio muted during the counselling sessions. If any learner has to ask any question or seek any clarification he/she should raise the hand.*

(Dr. Manorama Singh)
Senior Regional Director